INCORPORATED 1952 VILLAGE BOARD MEETING

(845) 351-4745 (Voice) THIRD WEDNESDAY OF EACH MONTH (845) 351-2668 (Fax)

Website: tuxedopark-ny.gov

# VILLAGE OF TUXEDO PARK

80 LORILLARD ROAD

P.O. BOX 31 TUXEDO PARK, NY 10987

David C. McFadden Mayor

**BOARD OF TRUSTEES ANNUAL REORGANIZATION MEETING**

**WEDNESDAY, JULY 20, 2022**

**6:30 P.M.**

**CEREMONIAL SWEARING IN - ELECTED OFFICIALS**

Mr. Christopher Kasker as Village Trustee – Two-Year Term

Ms. Anna “Tinka” Shaw as Village Trustee – Two-Year Term

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **MAYOR’S COMMENTS**

**SECTIONS:**

# APPOINTMENTS – BOARD POSITIONS

|  |  |  |
| --- | --- | --- |
|  Trustee Tinka Shaw | Deputy Mayor | One Year |
|  | Mayor’s Budget Director | One Year |

# APPOINTMENTS – PROPERTY TAX BOARDS

|  |  |  |
| --- | --- | --- |
|  Board of Trustees  | Board of Assessors | Hold Over |
|  Board of Trustees | Grievance Board | Hold Over |
|  John Ledwith | Advisor to the Property Tax Boards | One Year |

# APPOINTMENTS – APPOINTED BOARDS: CHAIRS

|  |  |  |
| --- | --- | --- |
| Jake Lindsay | BZA Chair  | One Year |
|  |  |  |
| JoAnn Hanson | PB Chair - One Year | Hold Over |
| JoAnn Hanson | PB Member | Hold Over |
|  |  |  |
| Sheila Tralins | BAR Chair | Hold Over |
| Sheila Tralins | BAR Member  | Hold Over |

# APPOINTMENTS – APPOINTED BOARDS: TRUSTEE LIAISONS

|  |  |  |
| --- | --- | --- |
|  Trustee Paul Brooke |  Board of Zoning Appeals |  One Year |
|  |  |  |
|  Trustee Chris Kasker |  Village Court |  One Year |
|  |  |  |
| Trustee Joshua Scherer | Planning Board | One Year |
|  |  |  |
|  Deputy Mayor Tinka Shaw |  Board of Architecture Review |  One Year |

# APPOINTMENTS – VILLAGE DEPARTMENTS: TRUSTEE LIAISONS

|  |  |  |
| --- | --- | --- |
|  Trustee Chris Kasker |  Town Water & Sewer Collection |  One Year |
|  |  |  |
|  Mayor David McFadden |  Department of Public Works |  One Year |
|  |  Administration Office Departments |  One Year |
|  | Building Department | One Year |
|  |  Police Department – Public Safety |  One Year |
|  |  |  |
|  Deputy Mayor Tinka Shaw | Parks & Recreation Department | One Year |
|  | Water & Sewer Department  | One Year |
|  |   |   |

# APPOINTMENTS – VILLAGE PROFESSIONALS: TRUSTEE LIAISONS

|  |  |  |
| --- | --- | --- |
|  Trustee Chris Kasker |  Judge David Hasin, Esq.  |  One Year |
|  |  |  |
| Mayor David McFadden | Village Attorneys | One Year |
|   |  BAR Attorneys |  One Year |
|   |  PB Attorneys |  One Year |
|   |  BZA Attorneys |  One Year |
|  |  BAR/PB Engineers – MH&E |  One Year |
|  |  |  |
| Deputy Mayor Tinka Shaw | Accountants & Bonds Counsel | One Year |
|  | Village Engineers – W&S | One Year |
|  | Village Engineers - SE | One Year |

# APPOINTMENTS – VILLAGE UTILITIES & WASTE: TRUSTEE LIAISONS

|  |  |  |
| --- | --- | --- |
|  Deputy Mayor Tinka Shaw |  Utilities (O&R, Verizon, and Optimum) |  One Year |
|  | Garbage Removal & Recycling | One Year |

# APPOINTMENTS – VILLAGE PROJECTS: TRUSTEE LIAISONS

|  |  |  |
| --- | --- | --- |
|  Trustee Paul Brooke |  Tuxedo Farms Land Use |  One Year |
|  |  Village Property Land Use |  One Year |
|  |  |  |
|  Trustee Chris Kasker |  Fire Hydrants |  One Year |
|  |  Roads & Signs |  One Year |
|  |  |  |
|  Mayor David McFadden |  Design Guidelines Update |  One Year |
|  | Village Website | One Year |
|  |  Infrastructure |  One Year |
|  |  |  |
|  Deputy Mayor Tinka Shaw |  Village Hardware and Software |  One Year |
|  | Capital Infrastructure Planning | One Year |
|  | IT Services & Software | One Year |
|  | Infrastructure | One Year |

# APPOINTMENTS - VILLAGE COMMITTEES: CHAIRS AND TRUSTEE LIAISONS

|  |  |  |
| --- | --- | --- |
| Mayor David McFadden | Welcome (New Residents) | One Year |
|  Pamela Breeman |  Co-Chair |  One Year |
|  Bryna Pomp |  Co-Chair |  One Year |
|  |  |  |
|  Mayor David McFadden |  Police Reform  |  One Year |
|  Chief Dave Conklin |  Chair |  One Year |
|  |  |  |
|  Mayor David McFadden |  Website & Social Media  |  One Year |
|  TBD |  Chair |  One Year |
|  |  |  |
|  Mayor David McFadden |  Wee Wah Park & Beach Club |  One Year |
|  Denise Tavani |  Chair |  One Year |
|  |  |  |
|  Trustee Joshua Scherer |  Village Trails |  One Year |
|  Sally Sonne |  Chair |  One Year |
|  |  |  |
|  Trustee Joshua Scherer |  Village Lakes |  One Year |
|  Jim Hays |  Chair |  One Year |
|  |  |  |
| Deputy Mayor Tinka Shaw | Beautification | One Year |
| Phil Tavani | Chair | One Year |
|  |  |  |
| Deputy Mayor Tinka Shaw | Cellular Communications & WiFi | One Year |
|  Paola Tocci | Chair | One Year |
|  |  |  |
| Deputy Mayor Tinka Shaw | Sewer & Sewer Rates | One Year |
| Prescott “Scott” Ulrey | Chair | One Year |

1. **APPOINTMENTS: OTHER**

|  |  |  |
| --- | --- | --- |
| Trustee Chris Kasker | Town Issues & Council | One Year |
|  |  |  |
| Mayor David McFadden | St. Mary’s in Tuxedo Episcopal Church | One Year |
|  |  |  |
| Trustee Joshua Scherer | The Tuxedo Club | One Year |
|  |  |  |
| Deputy Mayor Tinka Shaw | Tuxedo Park School | One Year |
|  |  |  |
| Gardner Hempel | Village Fire Inspector | One Year |
|   |  |  |
| Greggory Libby | Lake Warden | One Year |

1. **VILLAGE EMPLOYEES AND APPOINTMENTS**

|  |  |  |
| --- | --- | --- |
|  **VILLAGE OFFICE** |  |  |
|  |  |  |
|  Elizabeth Doherty |  Village Clerk |  One Year |
|  |  Village Treasurer |  One Year |
|  |  Keeper of Records |  One Year |
|  |  |  |
| Denise Spalthoff | Deputy Clerk | One Year |
|  |  Utility Clerk (Water & Sewer) |  One Year |
|  |  Assistant to the Police Department |  One Year |
|  |  |  |
|  John Ledwith |  Building and Land Use Officer |  One Year |
|   |  Capital Projects |  One Year |
|  |  Advisor to the BOT |  One Year |
|  |  BAR / PB / BZA Advisor & Liaison  |  One Year |
|  |  DPW Inventory |  One Year |
|  |  |  |
|  **POLICE DEPARTMENT** |  |  |
|  |  |  |
|  David Conklin |  Chief of Police |  One Year |
|  |  |  |
| Max Sirrine  | Police Officer – Full-time | Union |
| Daniel Sutherland | Police Officer – Full-time | Union |
| Clifford Ader | Police Officer – Part-time | At Will |
| James Ascione | Police Officer – Part-time | At Will |
| Adam Basilicata | Police Officer – Part-time | At Will |
| Giana Capone | Police Officer – Part-time | At Will |
| Antonio Esposito | Police Officer – Part-time | At Will |
| Johnny Gonzalez | Police Officer – Part-time | At Will |
| Erik Johnson | Police Officer – Part-time | At Will |
| Neil Kassel | Police Officer – Part-time | At Will |
| Rodney Krinke | Police Officer – Part-time | At Will |
| Brian Levy | Police Officer – Part-time | At Will |
| Timothy Lowry | Police Officer – Part-time | At Will |
| Robert Mainolfi | Police Officer – Part-time | At Will |
| Johnny Motz | Police Officer – Part-time | At Will |
| Greg Panzarella | Police Officer – Part-time | At Will |
| Joseph Panzica | Police Officer – Part-time | At Will |
| Jaymie Ruiz | Police Officer – Part-time | At Will |
| Kenneth Sanford | Police Officer – Part-time | At Will |
| Emma Sullivan | Police Officer – Part-time | At Will |
|  |  |  |
| **DEPARTMENT OF PUBLIC WORKS** |  |  |
|  |  |  |
| Jeff Voss | DPW Superintendent | One Year |
|  |  |  |
| John Bello | Water/Sewer Plant Operator | Union |
| Daniel Haglund | Working Foreman/Leader | Union |
| Dominick Posta | Motor Equipment Operator | Union |
| Daniel Squillini | Motor Equipment Operator | Union |
|  |  |  |
| **VILLAGE COURT** |  |  |
|  |  |  |
| David Hasin, Esq. | Village Justice (Elected) | Expires next Year |
| Bruce A. Schonberg, Esq. | Associate Village Justice | One Year |
| Alice Confield | Clerk to the Village Justice | One Year |

\*Village employee salaries are on file with the Village Clerk-Treasurer and available to the public through the FOIA.

1. **APPOINTMENTS: VILLAGE PROFESSIONALS**

|  |  |  |
| --- | --- | --- |
| Andrew Arias - Cooper Arias LLP | Accountants for the Village | One Year |
|  |  |  |
| Brian Nugent, Esq. – Feerick, Nugent MacCartney  | Attorney for the BOT | One Year |
|  |  |  |
| Stephen Honan, Esq. – Feerick, Nugent MacCartney  | Attorney for the BAR | Hold Over |
|  |  |  |
| Kelly Naughton, Esq. - Burke, Miele, Golden, Naughton  | Attorney for the PB | One Year |
|  |  |  |
| Alyse Terhune, Esq. - Lewis & McKenna Attorneys  | Attorney for the BZA | One Year |
|  |  |  |
|  Jeffrey E. Storch - Harris Beach LLC. | Bond Counsel | One Year |
| Noah Nadelson - Munistat Services, Inc. | Bond Advisor | One Year |
|  |  |  |
| Pat Hines - McGoey, Hauser & Edsall | Engineer for the Village/PB/BAR | One Year |
|  |  |  |
| Michael Quinn, Schnabel Engineering | Village Engineers | One Year |
|  |  |  |
| Joe Zongol, Weston & Sampson Engineers | Village Special Engineers | One Year |
|  |  |  |
| Traveler’s Insurance | Insurance Carrier | One Year |
| Scott Swan - JJ Farber-Lottman Co., Inc.  | Insurance Agent | One Year |
|  |  |  |
| A.J. Reyes - NEAR | Lake Manager | One Year |
|  |  |  |
| Bob Schindler - Solitude Lakes Management  | Milfoil Eradication | One Year |

1. **RESOLUTION –** Be it resolved that the Board of Trustees approves that the appointed board member hold-over appointments are exempt from the term limits Local Law #3 of 2006.
2. **RESOLUTION -** Be it resolved that the Board of Trustees approves the appointments in **SECTIONS: 5. – 16.** Listed above on this document, the 2022-2023 Reorganization Meeting dated July 20, 2022.

# DUTIES OF A LIAISON TO A VILLAGE DEPARTMENT - DEFINITION

Liaisons work with the Mayor and for the purpose of making recommendations on matters related to the area for which the liaison is assigned, by mutual agreement, and approved by the Board of Trustees. The main function of the liaison is to facilitate communications between the Department Heads, Employees, Committees, Village Professionals and the Mayor. A liaison is advisory in nature and shall not supervise or direct a Department or Village employee as such authority is reserved to the Mayor under NYS Village Law Section 4-400. The liaison may make reasonable requests upon the Department or Village employee if the information is relevant to the duty of the liaison and its production it is not burdensome. The liaison shall, in carrying out the liaison role, not be authorized to utilize services of other Village employees, office space, equipment or supplies, unless approved by the Board of Trustees.

Improving communications can be accomplished through:

* Regularly scheduled and impromptu meetings in-person or by phone, text, and email in which the liaisons discuss how to implement the policies recommended by the Mayor and Trustees.
* Sharing of information outside of a regularly scheduled meeting.

# OFFICIAL UNDERTAKINGS AND INSURANCE

Employee Theft Coverage- $500,000 per loss (not per employee) subject to a $5,000 deductible;

Clerk-Treasurer – additional of $1,000,000; and Deputy Clerk is also additional $1,000,000.

Computer & Funds Transfer Fraud- $500,000 each subject to a $5,000 deductible

# OFFICIAL NEWSPAPER

Times Herald Record Newspaper of Record One Year

# DESIGNATION OF DEPOSITORIES

The official Village bank(s) and/or trust companies for the deposit of all moneys received by the Treasurer, Village Clerk, and receiver who is designated and appointed as Village Receiver.

**Banks**

J.P. Morgan Chase Bank, Official Depositories One Year Provident Bank, & M&T Bank Official Depositories One Year

# DATES FOR REGULAR MEETINGS

BOARD MEETINGS SCHEDULED DATES

Board of Trustees 3rd Wednesday of each month @ 7:00 pm Board of Zoning Appeals 1st Wednesday of each month @ 7:00 pm Planning Board 2nd & 4th Wednesday of each month @ 7:30 pm

BAR 1st & 3rd Thursday of each month @ 7:00 pm

Village Justice Court 3rd Thursday of each month @ 5:00 pm

HOLIDAYS

|  |  |  |
| --- | --- | --- |
| Labor Day | Monday, September 5, 2022 |   |
| Rosh Hashanah | Sunday, September 25, 2022 | Tuesday, September 27, 2022 |
| Yom Kippur | Tuesday, October 4, 2022 | Wednesday, October 5, 2022 |
| Columbus Day | Monday, October 10, 2022 |   |
| Veterans Day | Friday, November 11, 2022 |   |
| Thanksgiving | Thursday, November 24, 2022 |  |
| Hanukkah | Sunday, December 18, 2022 |  Monday, December 26, 2022 |
| Christmas | Sunday, December 25, 2022 | (Holiday observed on Monday, December 26, 2022) |
| New Year's Day | Sunday, January 1, 2023 | (Holiday observed on Monday, January 2, 2023) |
| Dr. Martin Luther King, Jr. Day | Monday, January 16, 2023 |  |
| Presidents' Day | Monday, February 20, 2023 |  |
| Good Friday | Friday, April 7, 2023 |  |
| Memorial Day | Monday, May 29, 2023 |  |
| Juneteenth | Monday, June 19, 2023 |  |
| Independence Day | Tuesday, July 4, 2023 |  |

# VILLAGE ELECTION AND VOTING HOURS

Village Election Day voting hours be from 7:00 a.m. to 9:00 p.m. 3rd Tuesday of the month of June.

# RULES OF PROCEDURE

1. *General:* The Mayor shall preside at Board of Trustees meetings. In the Mayor's absence, the Deputy Mayor shall preside. All motions require a second.
2. *Regular Meeting Schedules:* The Board of Trustees shall hold regular meetings on the 3rd Wednesday of each month. Such regular meetings shall commence at 7:00 p.m. and be conducted in the Village Hall. The Board of Trustees may determine any change to the foregoing. Either the Mayor or Deputy Mayor must be physically present to conduct any meeting, special or regular.
3. *Special & Special (Emergency) Meetings:*

Special meetings of the Board of Trustees are all those Board meetings other than regular meetings. The Mayor upon notice to the entire Board may call a special meeting – an option of the Mayor’s noted in Chapter 7 of the NYCOM Handbook. Notice among the Trustees and Village Clerk(s) shall be given by telephone, in person, or in writing at least 24 hours in advance unless an emergency exists. Either the Mayor or Deputy Mayor must be physically present to conduct any meeting, special or regular.

1. *Quorum:* The Mayor or Deputy Mayor shall preside at all meetings. Most of the Board constitutes a quorum for the transaction of business. A quorum of the five-member Board of Trustees shall be three. In the absence of a quorum, a lesser number may only adjourn and compel the attendance of absent members.
2. *Executive Sessions:* Executive sessions shall be held in accordance with the NYS Public Officers Law §105. All executive sessions shall be commenced in a public meeting and the reasons permissible for executive session shall be:
3. matters which will imperil the public safety if disclosed;
4. any matter which may disclose the identity of a law enforcement agent or informer;
5. information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;
6. discussions regarding proposed, pending or current litigation;
7. collective negotiations pursuant to article fourteen of the civil service law;
8. the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
9. the preparation, grading or administration of examinations; and the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof;
10. attorney-client privilege session for attorney advice.
11. *Remote Attendance:* Contingent upon the COVID 19 related Executive Orders filed by the Governor of NYS.
12. *Public Hearings:* Must be noticed in advance pursuant to New York State and Village Law, may be scheduled during regular or special meetings, and may be moved forward within the normal order of the agenda.
13. *Agendas:* An agenda shall be prepared by the Clerk at the direction of the Mayor. The Mayor or any Trustee may have an item placed on the agenda for regular meetings. Agenda items shall be given to the Clerk at least 24 hours before the meeting. Items may be placed on the agenda at any time by the Mayor or any Trustee, including during the meeting. When possible, the agenda shall be prepared by noon on the day of the meeting. If necessary a supplemental agenda shall be distributed at the beginning of the meeting.
14. *Voting:* Pursuant to Village Law each member of the Board shall have one vote. The Mayor is not required to vote on any matter unless it is to break a tie. A majority of the totally authorized voting power is necessary to pass a matter unless otherwise specified by State law. A vote upon any question shall be taken by ayes and nays, and the names of the members present, and their votes shall be entered in the minutes.

*10. Minutes:* Minutes shall be taken by the Clerk or Secretary. Minutes shall consist of a record of all motions, proposals, resolutions, and any other matter formally voted upon by the Board and the vote thereon. A copy of any written resolutions or other prepared written material used to support an action of the Board must be given to the Clerk during the meeting or as soon as practicable thereafter. Minutes shall be available in accordance with NYS Public Officers Law §106 (open meetings within two weeks, votes taken in executive session within one week).

Minutes shall not be taken at executive session unless an action is taken or a motion is made by a formal Board vote, in which event a record or summary shall be made of the final determination of such action or motion, and the date and vote thereon; provided, however, that such summary or record need not include any information which is not required to be made public by the NYS Freedom of Information Law.

Minutes shall also include the following: name of the board; date, place and time of the meeting; notation of presence or absence of board members and time of arrival or departure if different from time of call to order and adjournment; name and title of other Village officials and employees present and the approximate number of attendees; record of communications presented to the Board; record of reports made by board or other Village personnel; time of adjournment; and signature of clerk or person who took the minutes if not the clerk. Minutes shall not be verbatim or reference each comment made.

Minutes shall be approved by a majority vote at the next board meeting or as soon as reasonably practicable. Amendments to the minutes shall also require the approval by a majority vote by the Board.

*11. Order of Business:* Subject to the discretion of the Mayor, the normal order for the agenda in a regular Board meeting is:

Call to order

Pledge of Allegiance Roll Call

Mayor’s Comments

Dept. Reports; Trustee Reports; Legal Reports; Town Report; Committee Reports Public Comment Period

Consent Agenda & Approval of Minutes

Business (Old) Business (New)

Budget Transfers

Audit of Claims
Executive Session

Adjournment

1. *Guidelines for Public Comment:* The Mayor shall determine if the public will be granted an opportunity to speak at any Board meeting, unless a majority of the Board decides otherwise. If the public is granted an opportunity to speak at a Board meeting, then they must do so in a respectful manner and limit their remarks to Village business. The Mayor or Board may reasonably restrict the total length of time for the public comment period as well as limiting the time for each individual speaker.
2. *Guidelines for Use of Recording Equipment*: All members of the public and all public officials are allowed to record public meetings in an unobtrusive manner. Recording is not allowed during executive sessions. The Village Boards record all meetings using ZOOM.
3. *Guidelines for Use of Handheld Electronic Devices (i.e., iPhones, Android, Blackberry, iPad, and any other cell phone or tablet device)*: During Public Meetings, all members of the public and all public officials are encouraged to use handheld electronic devices in an unobtrusive manner.
4. *Adjournment:* Meetings shall be adjourned by motion (other than Special Meetings).
5. *Amendments to the Rules of Procedure:* The foregoing procedures may be amended from time to time at the request of the Mayor or a Trustee if approved by a majority vote of the Board.
6. *Code of Ethics:* It is required that anyone in a new Village position, whether a newly elected official, newly appointed board member, newly appointed position of chairman, or new employee must receive a copy of the Code of Ethics (Village Code, Chapter 15) and sign an acknowledgment of receipt of same in front of the Village Clerk or Deputy Village Clerk.
7. *Fiscal Year*: Important Dates - Ends on May 31st. Begins on June 1st

# 25. THE NEXT ORGANIZATION MEETING

2023 Reorganization meeting is scheduled on Wednesday, July 19, 2023 at 6:30 p.m. in the Village Hall.

# PROCUREMENT POLICY & PROCEDURE

Renew for one year the Procurement Policy for the Village of Tuxedo Park as amended and adopted by the Board of Trustees on April 17, 2019. A copy is on file.

# OTHER VILLAGE POLICIES

* + - Sexual Harassment Training. Must be taken by all board members and employees.
		- Sexual Harassment Policy. A copy is on file.
		- Social Media Policy. A copy is on file.

# RESOLUTIONS

**Advance Approval of Claims**

Pursuant to Village Law § 5-524(6), the Board of Trustees may, by resolution, authorize claims for public utility services, postage, freight, and express charges to be paid in advance of audit, including the Mayor having the authority to expedite appropriations up to $5,000 with oral or written approval by a majority of the Board of Trustees. An appropriate Resolution authorizing advance payment of claims follows:

**WHEREAS** the board of trustees has determined to authorize payment in advance of audit of claims for public utility services, postage, freight, and express charges; and

**WHEREAS** all such claims must be presented at the next regular meeting for audit; and

**WHEREAS** the claimant and the officer incurring or approving the claim are jointly and severally liable for any amount the board of trustees disallows;

# NOW THEREFORE BE IT RESOLVED:

**Section 1**. That the Board of Trustees authorizes payment in advance of audit of claims for public utility services, postage, freight, and express charges. All such claims shall be presented at the next regularly scheduled meeting of the Village Board of Trustees for audit, and the claimant and the officer incurring or approving the claims are jointly and severally liable for any amount the Board of Trustees disallows.

Section 2. The Village Mayor and any other employee or Village official as directed by the Village Mayor, is hereby authorized to take any and all actions necessary to carry out the provisions of this Resolution.

**Section 3**. That this resolution is effective immediately.

# Mileage Allowance

Pursuant to Village Law § 5-524(7), the actual and necessary expenses the officers and employees incur in performing their official duties are a Village charge. However, in lieu of auditing and allowing a claim for actual and necessary expenses for travel, the Board of Trustees may determine by resolution to pay a reasonable mileage allowance for use of personal automobiles in performing official duties. (See Chapter 15, Finances on page 15.11 for more information on travel expenses). An appropriate resolution authorizing a mileage allowance follows:

**WHEREAS** the Board of Trustees has determined to pay a per mile rate for mileage as reimbursement to Village officers and employees who use their personal automobiles while performing their official Village duties at the Federal 2020-2021 mileage rate;

# NOW THEREFORE BE IT RESOLVED:

**Section 1**. That the Board of Trustees is hereby authorized to approve reimbursement to such officers and employees at the Federal per mile rate.

**Section 2**. That this resolution is effective immediately.

**Attendance at Schools and Conferences**

Pursuant to General Municipal Law § 77-b, municipal officials and employees may attend schools, conferences, and seminars conducted for the benefit of the local government. (See Chapter 15, Finances on page 15.11 for more information on travel expenses). However, attendance is not authorized, nor can reimbursement be applied for, unless the Board of Trustees approves of the attendance in advance. Such attendance includes, but is not limited to, meetings at NYCOM’s Annual Meeting and Training School, NYCOM’s Fall Training School, NYCOM’s Public Works Training School, and any New York State sponsored training classes. An appropriate resolution authorizing attendance at schools and conferences follows:

**WHEREAS**, the Village desires certain officials and employees to be permitted the opportunity to attend conferences and seminars conducted for the benefit of local government; and

**WHEREAS** such opportunity to attend conferences or seminars would therefore benefit the Village official or employee and thereby benefit the Village;

# NOW THEREFORE BE IT RESOLVED:

**Section 1**. The Village Board hereby authorizes the following Village officers and employees to attend said events: Police Chief, Police Officers, the Village Building Inspector, the Village DPW Superintendent, Village DPW employees, the Village Clerk-Treasurer, the Deputy Village Clerk- Treasurer, and members of the Village Board of Trustees.

**Section 2.** Modifications to the aforementioned list of Village officials or employees can be made by subsequent resolution by the Village Board of Trustees.

**Section 3**. That this resolution shall be effective immediately.

# Designating Depositories

Pursuant to Village Law § 4-412(3)(2), the Board of Trustees must designate, by resolution, banks or trust companies in which the treasurer, clerk, receiver, and town receiver who are designated and

appointed as Village receiver may deposit Village moneys received by them. An appropriate resolution designating depositories follows:

 **WHEREAS** the Board of Trustees has determined that Village Law § 4-412(3)(2) requires the designation of banks or trust companies for the deposit of all Village monies;

# NOW THEREFORE BE IT RESOLVED:

**Section 1**. That the Board of Trustees designates the following institutions as depositories of all moneys received by the village treasurer, clerk, and receiver of taxes. Names of Institutions: JP Morgan Chase Bank, Provident Bank and M&T Bank.

**Section 2**. That this resolution is effective immediately.

1. **MASTER RESOLUTION**

# Approval of the 2022 Reorganization Agenda

#  WHEREAS the Board of Trustees have reviewed this agenda in detail.

#

#  NOW THEREFORE BE IT RESOLVED:

#  Section 1. That the Board of Trustees approves of items one (1) through twenty-eight (28) on this agenda.

**Section 2**. That this resolution is effective immediately.

Vote of the Board

 Yea Nay Abstain No vote.

Trustee Paul Brook [ ] [ ] [ ]

Trustee Chris Kasker [ ] [ ] [ ]

Trustee Joshua Scherer [ ] [ ] [ ]

Deputy Mayor Tinka Shaw [ ] [ ] [ ]

Mayor David McFadden [ ] [ ] [ ] [ ]

1. **ADJOURNMENT**

Vote of the Board

 Yea Nay Abstain No vote.

Trustee Paul Brook [ ] [ ] [ ]

Trustee Chris Kasker [ ] [ ] [ ]

Trustee Joshua Scherer [ ] [ ] [ ]

Deputy Mayor Tinka Shaw [ ] [ ] [ ]

Mayor David McFadden [ ] [ ] [ ] [ ]